

BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Thursday, 2 February 2017

Minutes of the meeting of the Board of Governors of the City of London Freeman's School held at Committee Rooms, West Wing, Guildhall on Thursday, 2 February 2017 at 11.30 am

Present

Members:

Deputy Roger Chadwick (Chairman)
Stuart Fraser (Deputy Chairman)
Deputy John Bennett
Nicholas Goddard
Deputy Brian Harris
Michael Hudson
Clare James
Vivienne Littlechild
Andrew McMillan
Graham Packham
Deputy Elizabeth Rogula
Gillian Yarrow

Officers:

Natasha Dogra – Town Clerk's Department
Roland Martin – Headmaster, CoL Freeman's School
Sue Williams – Bursar, CoL Freeman's School
Andrew McCleave – Deputy Head, CoL Freeman's School
Steve Reynolds – Chamberlain's Department
Roger Adams – City Surveyor's Department

1. **APOLOGIES**

Apologies had been received from Alderman Tim Hailes, Hugh Morris and Philip Woodhouse.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

Resolved – that the minutes of the previous meeting were agreed as an accurate record.

Matters Arising:

At the last Freeman's School Board of Governors meeting on 29 November 2016 there was a discussion as to whether the Freeman's School's two charities should make a further investment of available cash balances in the City of London Charities Pool. It was decided to agree the sum to be invested at the next School Board on 2 February 2017 in advance of the next available investment date of 1 April 2017.

Resolved – it was agreed that a further investment of available cash held by the School's two charities be made in the City of London Charities Pool amounting to £35,556 (Charity one: £28,696 and Charity Two: £6,860).

4. **LOCAL AUTHORITY DESIGNATED OFFICER 2015/16 ANNUAL REPORT**

Members received an update on the activity and performance of the Local Authority Designated Role (LADO) for 2015/16.

The responsibilities of the LADO are set out in "Working Together" to safeguard children, March 2015, and the London Child Protection Procedures, 5th edition, 2015, Chapter 17. All allegations made against staff (including volunteers) that call into question their suitability to work with, or be in a position of trust with, children, whether made about events in their private or professional life, need to be formally reported to the LADO.

Discussions ensued regarding the LADO. Members noted that in the City of London the LADO work is carried out by the Safeguarding and Quality Assurance Service Manager who reports directly in to the Assistant Director, People. Guidance and training on professional allegations is available through the City and Hackney Safeguarding Children Board website and agencies have access to consult with the LADO in the City of London.

Resolved – that the report be received.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

7. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Section 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

Resolved – that the non-public minutes of the previous meeting be agreed as an accurate record.

9. **HEADMASTER'S REPORT**

The report gave pertinent information regarding Freemen's since the Board meeting in November 2016

10. **HEAD OF JUNIOR SCHOOL'S REPORT**

The Board noted that an overview of events in the Junior School since the last Board meeting.

11. **BURSAR'S REPORT**

The Board noted the revised budget for 2016-17.

12. **REQUEST FOR DELEGATED AUTHORITY: MAIN HOUSE**
The Board considered a request for delegated authority.
13. **REPAIRS, MAINTENANCE & IMPROVEMENTS FUND**
The Board received the annual updated projection of the cost of works to be met from the Repairs, Maintenance, Improvements and Major Works Fund over the next 10 years.
14. **REVIEW OF BURSARY GUIDELINES**
Members received a review of the bursary scheme guidelines.
15. **PROPOSED 2017/18 REVENUE BUDGET**
Members were presented with the proposed 2017/18 revenue budget for review.
16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were two items of urgent business.

The meeting ended at 1:15pm

Chairman

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